



Ministry of Women, Youth, Children and Family Affairs
P.O BOX G39, Honiara

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RS FORM 5: ADVERTISEMENT

MINISTRY DETAILS

MINISTRY/AGENCY/OFFICE: Ministry of Women Youth Children and Family Affairs

DIVISION: Women Development Division & Family Affairs Development Division

POSTAL ADDRESS: P O Box G26, HONIARA

PHONE NUMBER: (677) 23544

FAX NUMBER: (677) 23543

Applications are invited from suitably qualified and experienced persons for the following vacant positions in the *Ministry of Women Youth Children and Family Affairs Men* and women from all provinces are encouraged to apply.

Vacancy Ref No:	Position No:	Position Title	Level	Location	Required Qualifications
MWYCFA/WDD/09/19	297-00053	SAFNET Coordinator	10/11	Honiara	➤ Degree in Social Work, Community Development, Public Health or other relevant field of study with considerable knowledge in

					development, gender issues - including gender based violence ✓ 5 years' experience in GBV program design and implementation ✓ Capabilities Required ✓ Values/guiding principles ✓ Working in teams – multi- agencies, multi-cultural ✓ Excellent relationship and self-management / Emotional intelligence ✓ Experience coordination roles in relevant institution/programs			
Important note for interested candidates			Closing date for Applications: COB of the 13th. May 2019					
A copy of the Application for Employment Cover Sheet Forms (RS Form 6), Job Description (RS Form 2) and Information Packs for each position are available and can be obtained from the <i>Ministry of Women Youth Children and Family Affairs</i> at City Centre Building, Point Cruz, 3 rd . Floor Documents Required 1. RS Form 6 – Application for Employment Solomon Islands Government Cover Sheet 2. Letter of Application 3. Curriculum Vitae (CV) 4. Certified copies of your qualifications			You will need to post or hand deliver the certified copies of your qualifications, as these cannot be send by email. Do NOT send originals. Please note: All documents submitted as part of the application will remain the property of the Solomon Islands Government and will not be returned to applicants <u>Medical Report and Police Clearance</u> You do NOT have to provide copies of medical report or policy clearance when you apply, but if you are shortlisted this will be discussed with you.			Queries For all queries about the application process or the position/s please contact: Name: <i>Human Resource Manager</i> Phone: 23544 Fax: 23543 Email: <i>EAlife@mwyafa.gov.sb</i> Send your applications addressed to: <i>Permanent Secretary</i> <i>Ministry of Women Youth Children and Family Affairs</i> <i>P O Box G26</i> <i>HONIARA</i>		